

BAR LANE
OLD BASFORD
NOTTINGHAM
NG6 0HT

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**ELLIS
GUILFORD
SCHOOL**
*Creative
Education
Trust*

Monday, 22 July 2024

Dear Parent/Carer

Important Information for September 2024

As the summer term draws to a close, and the summer holidays are firmly in sight, I'd like to take this opportunity to 'Thank You' for your continued support this academic year.

This year has witnessed many achievements for us as a school, and your children have proven them to be as excellent as we know they are.

Changes for September 2024

I wanted to write to you, with some slight changes that will take place next academic year:

- The new Year 7 children joining us this September 2024, will be wearing our 'new' EGS uniform.
- All new uniform (whether the Y7 uniform or Y8-11 uniform) must be ordered from Just Schoolwear by 4 August in time for delivery for September.
- Children who will be in Years 8-11 will be wearing our current uniform. They will be able to purchase the 'new' uniform after February half-term. All children will be wearing the new uniform from September 2025.
- By September, Arbor Pay will be set up for all families. Please ensure money is added to your child's account, if applicable in time for their start back at school. More guidance on this will follow. If you have not yet logged into your Arbor account, please do so. More information is in our Parent Briefing today.

Entrance to School

On return to school in the new academic year, all children must use the front Bar Lane entrance both at drop-off and pick-up.

On the basis of feedback from our parents, we will close our back entrance and exit to school in September. Our reasons for this are as follows:

- We have found that when children are slightly late, their re-direction to the front of school takes a significant amount of time.
- The safety of our children is paramount, and we must ensure we have maximum staff on duty at the beginning and end of the day. Reducing our entrance and exit to one area will support this.

Those children who live closer to the rear entrance will need to account for this additional time in their journeys to and from school.



Finish Time

In September, all children will finish school at 3pm.

Currently, we have a staggered end to the day with, Year 7 finishing at 3pm, Year 8 and 9 at 3.05pm and Year 10 and 11 at 3.10pm. To support parents for pick-up who have a number of children at the school in different year groups, all children will finish school at 3pm.

This will also mean that there is extra time for our very important extra-curricular clubs. These will be known as 'Ellis Electives' in September. Most of the electives will run from 3pm-4pm.

Detentions will also commence at 3pm.

Timings of the School Day

The lesson and break timings will amend slightly in September. This will only affect the time when children have their 2nd break (lunch-time). This is so that all children, in all year groups, have an opportunity to have a sit-down meal in the canteen. More details will follow regarding this.

For now, I'd like to wish you all a great summer break. Please see this week's Parent Briefing for additional details on support available over the holidays, and for links to important information regarding uniform.

I look forward to seeing all of our children back in September. **See the image below for the staggered start dates for our year groups.**

Kindest regards

Mrs Johnson
Principal

ELLIS GUILFORD SCHOOL
Creative Education Trust

BACK TO SCHOOL

Have a great summer break.
Looking forward to seeing all students in
September, every school day at 8.35am.

Year 7 only: Monday 2 September
Year 7 & 11: Tuesday 3 September
All Years: Wednesday 4 September

ATTENDANCE TARGET
for all students is
98%

With best wishes from Staff at Ellis Guilford School