



Thursday 3rd March 2022

Dear Parent/carer,

I write to inform you of arrangements for the Year 11 pre-public examinations that are taking place week commencing Monday, 7th March.

All Year 11 pupils will be involved in the PPE's, which will provide the school with important information about the progress pupils are making and any gaps in learning pupils still have. We are encouraging pupils to take these examinations as seriously as they would do the actual GCSE exams in the summer, so the results are an accurate representation of what pupils know and can do.

We are now reaching an important stage of the year for our Year 11 pupils. This is a final opportunity for pupils to practice their approach to exams before the summer exams start on Monday, 16th May. Good attendance to these pre-public examinations is critical so we can give individual guidance to each pupil for their final preparations after Easter.

Pupils must remember to bring a full set of equipment in a clear pencil case to each exam, as we are unable to loan out large amounts of equipment due to Covid restrictions. This must include but is not limited to:

- At least 2 black pens
- A pencil
- A rubber
- A ruler
- A protractor
- A calculator

I also want to take this opportunity to remind you about the zero-tolerance policy on mobile phones in exams. Under no circumstances should pupils have any electronic device on their person when in an exam, and the exam regulator have recently updated their guidance to ban **all watches**. If pupils are worried about leaving electronic equipment in their bags during their exam, we suggest they simply leave them at home.



The school day will change slightly for year 11 during the PPE period. Morning exams will start at 9.00am. Pupils will then have break at the normal time followed by period 3. If pupils have an exam in the afternoon, they will go to an exam briefing half-way through period 3 and then go straight to lunch. Afternoon exams will then start at approximately 1.10pm. If pupils are not in an exam, they are expected to attend lessons as normal.

If a pupil has an exam in the afternoon which lasts for 1 hour or more we will allow pupils to leave early. If you would prefer that your child stays in school until the end of the normal school day, we will make provision for this to happen. Please contact the school admin team in this instance.

I have attached a copy of the exam timetable to this letter so you can work with your child to help them plan their revision accordingly.

Yours sincerely,

Mr D Fugill

Vice Principal