



14th January 2022

Dear Parent/Carer,

At The Ellis Guilford School we recognise the importance that our parents and carers play in the progress of our pupils. To support this, we have included some information about the key processes around targets and assessment with this report. We hope that the information contained in this information pack provides an insight into how we track, monitor, and measure the progress of your child and allows you to be a key part of the journey.

A large part of supporting your child with their schoolwork is knowing and understanding the topics they are covering at any given time. If you would like to view your child's topics for the year, these can be found here: <https://www.ellisguilfordschool.org.uk/main/curriculum/curriculum-by-year-group>

Target grades:

It is our aim that pupils make as much academic progress as they can, therefore our targets are aspirational, but achievable. Our default target is for pupils to make +1 grade of progress, against their base target grade over the 5 year of secondary school, and to achieve a minimum of a grade 4.

A pupils' base target is based on the results from pupils' key stage two SATs exams. These results are used to predict pupils' potential GCSE grades, based on how pupils of similar ability have performed in the past. All targets will be reviewed at the end of each academic year allowing adjustments to be made to ensure pupils' targets remain aspirational and achievable. For students who didn't sit their KS2 SATs, students will complete a set of national standardised tests which will allow us to assess a pupil's potential in an alternative way.

Assessment:

Throughout the year, pupils sit multiple choice quizzes in each subject they study. This happens every five or six weeks and is designed to ensure that any gaps in your child's knowledge are addressed and filled by re-teaching or setting appropriate homework tasks. Through regularly testing your child we can ensure that they know more, remember more and can do more.

Pupils also sit two summative assessments each year. This is a larger assessment, testing all the content that pupils have covered since both the start



of this academic year and previous years. These assessments are set centrally by the Creative Education Trust and allow us to gain a picture of your child's attainment against students from all CET secondary schools. The grade your child achieves will be an age-related grade which shows where they have placed within the entire trust and relates to what grade they could achieve in their GCSE exams if they continue to progress at the same rate as they are currently. They will be scored the same way as GCSE exams ranging from 1-9. If pupils have not yet reached a grade 1 standard, they will be given an E, which represents 'emerging'.

Attendance:

Our whole school target for attendance is 96%. This means your child should miss no more than six and a half days of school throughout the entire year. Children who fall below 90% are classed by the government as being 'persistently absent'. This is an indication that a huge improvement needs to be made in attendance. If your child's attendance is currently at risk of persistent absence, it will improve throughout the year if their attendance remains good. We know some absence and illness is unavoidable, however all absence, authorised or not, will impact your child's percentage.

Attitude to Learning:

ATL grades are given graded 1-4. More information on these can be found below.

ATL Score	Application	Organisation
1 Outstanding	Often goes 'above and beyond'. Participates fully in every lesson. Classwork and homework show high levels of independence and motivation. Attends every lesson.	Fully equipped for lessons and starts tasks as soon as they are set. Always meets homework deadlines and participates in independent study.
2 Good	Attentive and ready to learn. Participates fully in every lesson. Classwork and homework show commitment and some independent skills. Attends lessons regularly.	Has the correct equipment. Always meets homework deadlines.
3 Needs to Improve	Attentive but sometimes needs prompting. Work is completed to a reasonable standard for the student.	Normally has most equipment. Organisation can delay starting and completing tasks, pupil requires regular equipment reminders.



	<p>Effort and/or focus could be increased at times. Attendance at lessons needs to improve.</p>	<p>Homework deadlines are sometimes met.</p>
<p>4 Unacceptable</p>	<p>Effort in lessons is very low and often disrupts their learning and the learning of others. Work is well below the expected standard for the student and is almost always incomplete. Greater attention and effort are needed. Can disrupt the learning of others. Non attendance at lessons is severely affecting learning.</p>	<p>Personal organisation of equipment and books are a concern. Homework is rarely or never completed on time.</p>

Yours sincerely

Nick Lever
Assistant Principal