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**ELLIS
GUILFORD
SCHOOL**
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Friday 15th October 2021

Dear Parent/Carer,

Entrances and Exits from school

At the beginning of the term, we allowed all pupils to use an entrance and exit to and from school which was most convenient to the pupil and parent/carer.

This has worked well. Pupils enter school from 8.15am onwards and the flow of pupils is regular and uncrowded. All pupils should be in school by 8.35am and go straight to their zones.

Throughout this half term we have, however, continued to have a number of pupils who have tested positively for Covid-19, in spite of the school continuing to operate safely.

We have, therefore, made a decision to stagger the end of the school day, to avoid further mixing of pupil groups.

From November 1st, the following will apply:

Y7: school to finish at 3.00pm
Y8/9: school to finish at 3.05pm
Y10/11: school to finish at 3.10pm.

We will review this at Christmas.

Thanks for your support.

Chris Keen
Principal