

BAR LANE  
OLD BASFORD  
NOTTINGHAM  
NG6 0HT

PRINCIPAL: CHRIS KEEN  
T +44 (0)115 913 1338  
E [enquiries@ellisguilfordschool.org.uk](mailto:enquiries@ellisguilfordschool.org.uk)  
[www.ellisguilfordschool.org.uk](http://www.ellisguilfordschool.org.uk)



**ELLIS  
GUILFORD  
SCHOOL**  
*Creative  
Education  
Trust*

Wednesday 15<sup>th</sup> September 2021

Dear Parent/Carer,

### Remote Learning Update

As Covid-19 continues to present challenges for all settings, it is extremely important that at the Ellis Guilford School, we continue to offer Remote Learning for those pupils who find themselves having to isolate.

Over the summer, all chrome books were collected in to be updated alongside a new system we are now running in school. These have been handed back to pupils over the last week. If there is any pupil who has not yet received theirs, they need to visit A3 during break time as soon as possible.

We are now operating on Microsoft Teams across the whole school, for all pupils and teachers, which replaces Google Classroom. All pupils have been made aware of their log in details.

In the event of pupils having to isolate, all work will be uploaded to their Teams Classrooms. Pupils should use their own timetables to work through each classroom, completing the uploaded work.

If pupils require support, they can contact their teacher through Microsoft Teams, either using the chat function or through the conversation window within each class. Completed work can also be emailed to teachers.



All pupils will receive an assembly on the process of Remote Learning.  
If you have any questions regarding remote learning, please contact the following address: [enquiries@ellisguilfordschool.org.uk](mailto:enquiries@ellisguilfordschool.org.uk)

Kind regards,

Mrs G Johnson  
Assistant Principal (Teaching and Learning)