



Friday, 23<sup>rd</sup> July 2021

**Plans for students return in September**

Dear Parents and Carers,

Following Department for Education guidance, all schools are required to offer an opportunity for all pupils to be tested on their return to school. Two tests will be required 3-5 days apart to help minimise the chances of the virus being spread in school.

At Ellis Guilford School we are proposing to test pupil's in the week commencing Monday 30<sup>th</sup> August 2021.

Please see below:

	AM	PM	First day of term for students
Tuesday 31 <sup>st</sup>	Year 7 Surname A-M (accompanied by parent) 7am-7pm  To return home immediately after test	Year 7 surname N-Z (accompanied by parent) 7am-7pm  To return home immediately after test	-
Wednesday 1 <sup>st</sup>	Year 10 8am-12pm (parent not required)  To return home immediately after test	Year 11 12pm-4pm (parent not required)  To return home immediately after test	-
Thursday 2 <sup>nd</sup>	Year 9 Surname A-Z (parent not required) 8am-4pm  To return home immediately after test		All year 7  Start time – 8:40am



Friday 3 <sup>rd</sup>	Test 2 for year 7's already in normal school day only.  These students will remain in school after their test	Year 8 Surname A-Z (parent not required) 12pm-4pm  To return home immediately after test 1	
Monday 6 <sup>th</sup>	Year 10 test 2 from classes	Year 11 test 2 from classes	All year 10 Start time- 9:30am
			All year 11 Start time- 8:40am
Tuesday 7 <sup>th</sup>	Year 8 test 2 from classes	Year 9 test 2 from classes	All year 8 Start time- 9:30am
			All year 9 Start time- 9:30am

Once students have completed their test 2, they will remain in school until the end of the school day unless they have been identified as having tested positive. In this case, parents will be contacted.

### Onsite testing

Students will be asked to self-test twice, 3-5 days apart. In order to carry out testing we will need consent from parents for any students under the age of 16 and from the student themselves for anyone aged 16 or over. For those of you who consented for your child to be tested in March there is no need to re-fill in the form, we will carry your consent over and offer your child the opportunity to do their test on site when they arrive at the above times.

If, however, you have changed your mind and no longer give consent, your child didn't take part in March and you now wish them to have the opportunity, or your child is now 16 or over, please can you complete the form below before 30th July 2021.

<https://forms.office.com/Pages/ResponsePage.aspx?id=yu1GLt0A20uVv2z1Ys-7pDVJmfZR3ONFrkv4cQ5-bB5UNjdLWTIWVTZVSjJRMFBBTUVYNEpZOEJVWw4u>



If you would like any more information about the testing process, please email [covid@ellisguilfordschool.org.uk](mailto:covid@ellisguilfordschool.org.uk)

### Home testing

After the initial two tests we will again be distributing home testing kits. As previously, these will be lateral flow devices and anyone who uses the testing kits need to report their results to both the NHS Test and trace as well as the school. We will not be issuing tests for use over the summer holidays. If you wish to continue to test, then you should order home tests for free at <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

### School Operations

We have studied the updated guidance for schools following the move to Step 4 of the roadmap. In line with this we will be continuing to implement the following routines and practices in school:

**Ensure good hygiene:** We will be continuing to ask students to use hand sanitiser on their entrance to lessons and will encourage good hand hygiene and the 'Catch It, Bin It, Kill It' approach through reminders to members of the school community and posters displayed around the building.

**Maintain appropriate cleaning regimes:** We are continuing to operate an enhanced cleaning schedule for the school, including regular cleaning of frequently touched surfaces.

**Keep occupied spaces well ventilated:** All rooms will have windows open during the day whilst occupied, and we maintain the air conditioning systems in other rooms to ensure there is an appropriate fresh air supply.

**Face coverings:** At present the wearing of face masks is not deemed necessary for students or staff but we will continue to make them optional for any member of the school community who may wish to wear one.

Of course, should anything change over the summer, or we receive new guidance, I will be in touch with an update for you.

Please enjoy the summer break, I would like to take this opportunity to thank the staff of The Ellis Guilford School who have worked tirelessly to ensure that our school thrives and that your children flourish. Staff are all levels, in all roles, have risen to the challenges put their way and I immensely proud to be the leader of such committed and dedicated staff.

May I wish you a wonderful and safe summer. I hope that you have the opportunity to relax and enjoy time as families. We look forward to seeing you all again in September.



Kind Regards,

Mr Chis Keen  
Principal