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**ELLIS
GUILFORD
SCHOOL**
*Creative
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Wednesday, 23rd June 2021

Dear Parent/Carer,

Following the government announcement last week where it was decided to postpone ending all Covid restrictions, our Year 11 prom will now take place on Wednesday, 21st July 2021 in line with updated Government guidance, as we recognise this is an important event to end students time here at Ellis Guilford School.

Controlling the spread of the virus

Should any extra risk control measures (including whether students will be asked to test beforehand) be required we will communicate this before the event via the website and app.

Parent permission – this must be done again even if you have already filled it in

We need to have new parental permission for students to attend the event, with up to date contact details, and verification of testing rules, should this be required.

You must complete the Microsoft form by following this link by Monday, 5th July 2021 – [Parent Permission Form](#)

Dress code

The dress code is smart/casual. By this, we mean that we would like people to dress up (please feel free to dress to impress). Anybody attending who is wearing sportswear will not be permitted access, however jeans are acceptable.

Timings

The prom runs from 7:00pm – 10:00pm. Please can you ensure that arrangements are made for your child to either make their own way home or be picked up at 10:00pm. If you are picking up your child from school this will need to be on the road outside school as the car park will not be accessible.



Cancellation

We will do everything we can to ensure the prom will go ahead, however in the event that restrictions are still to be in place after the 19th July, the prom would be cancelled and you would receive the £5 payment refunded via parent pay. We will let you know of any cancellation when the Government announcement on this matter is published on the 19th July 2021.

We are looking forward to being able to celebrate with you.

Yours Faithfully,

Chris Brooke
Assistant Principal