

BAR LANE
OLD BASFORD
NOTTINGHAM
NG6 0HT

PRINCIPAL: CHRIS KEEN
T +44 (0)115 913 1338
E enquiries@ellisguilfordschool.org.uk
www.ellisguilfordschool.org.uk



**ELLIS
GUILFORD
SCHOOL**
*Creative
Education
Trust*

Friday, 11th December 2020

Dear Parent/Carer,

End of Term Arrangements

I write to clarify end of term arrangements at the Ellis Guilford School this year.

The term will end **on Friday 18th December at 12.30pm.**

This day will be a day for recognising the successes and achievements of our pupils during the first term, including lesson time, time with form tutor and a celebratory assembly.

Pupils will also have the opportunity to wear a festive jumper on this day. Pupils will give 50p to the Save the Children Fund, which will be collected and donated by the school.

We are encouraging both staff and pupils to wear a festive jumper, recognising the importance of making a donation to this charity. Pupils will be expected to wear **NORMAL SCHOOL UNIFORM**, including white shirt and tie, with the exception of a blazer.

Pupils who do not wish to participate will wear their **FULL UNIFORM** on this day.

Pupils in receipt of free school meals will be able to collect their meal as normal on this day.

The first day back after Christmas and New Year will be **Tuesday 5th January**, a normal school day for **ALL** pupils. **Monday 4th January will be a staff INSET day.**

Can I take this opportunity of thanking parents/carers for your support of the school during this first term which, despite the many COVID-19 challenges, has been the first term of a new era at the school. I will write to you next week about



this, and about how we will be moving forward in the new calendar year - a year which we hope will bring optimism for us all.

A handwritten signature in black ink, appearing to read 'Chris Keen'.

Mr Chris Keen
Principal