



Monday, 14th September 2020

Dear Parents and Carers,

Behaviour

At Ellis Guildford School, we want everyone to be safe and feel safe. We also want every student to make continuous progress and to achieve his or her full potential while developing the habits required to become caring, considerate, and confident individuals who can function successfully in society. These important goals can only be achieved in an orderly school setting with calm and productive classrooms. To attain these goals, we have raised our expectations of student conduct and behaviour significantly, and therefore, I would like to bring several important rules to your attention.

For students to succeed in their studies, it is critical for them to arrive at school on time and with the necessary equipment. As a minimum, all students are required to bring a clear pencil case containing two black-ink pens, a red pen (KS3 only), a multicoloured pen (KS4 only), a pink highlighter, a pencil, an eraser and a ruler with them every day. In addition, students must bring their fully charged Chromebook to school as it will be used regularly during lessons.

Homework is assigned regularly by teachers, and it is important that all students complete these assignments to a high standard and hand them in by the due date.

Students are expected to fully focus during lessons and complete all work to the highest possible standard. At breaks and lunch times, students must always behave in an orderly and appropriate manner to ensure the safety of all members of the school.

In addition to our students mastering academic content and earning excellent examination results, we believe that developing outstanding interpersonal skills and demonstrating an exemplary presentation are essential for future success. Therefore, students are required to wear their full school uniform at all times (with the exception of those wearing PE kit for their practical lesson), including to and from school. This includes plain black trousers of an appropriate straight fit or a black, fully pleated skirt of a suit-type fabric. Students are also required to wear flat-heeled, black leather or leather-type shoes that can be polished.



Students' hairstyles should always be neat and tidy and should not be of any extreme fashion. Moreover, the only jewellery that is allowed is a simple watch and a maximum of one pair of small ear studs (one stud per earlobe).

We place significant emphasis on rewarding our students for demonstrating an excellent attitude and for meeting or exceeding our expectations. Students can earn the following rewards in class:

Effort points – any student who has demonstrated good effort in completing the work during a lesson will be awarded 2 pride points. In addition, for every lesson, the teacher will choose one student who has shown exemplary effort in completing the work, and this student will be designated the 'Student of the Day' and will also be awarded 5 pride points.

Furthermore, all students who have not received any negative behaviour points during the week will be awarded 10 pride points. When students have accumulated a certain number of pride points, they can earn a variety of rewards, including praise postcards home, various certificates, and gold, silver, and bronze badges.

If a student's behaviour and conduct fail to meet our school's expectations, he or she will receive the appropriate consequence, depending on the infringement. I am certain that all parents and carers want their children to achieve their best and develop the habits required to become successful citizens. Therefore, I hope that I can count on your full support in ensuring that your child meets our expectations, not only celebrating your child's progress and achievements together but also supporting the school if your child has not met the school's expectations and has been issued a consequence.

Further details regarding the information provided above can be found on the school's website.

If you require any further information, please do not hesitate to contact me at enquires@ellisquifordschool.org.uk.

Yours faithfully,

Claudio Gissendorf
Associate Principal