

BAR LANE  
OLD BASFORD  
NOTTINGHAM  
NG6 0HT

PRINCIPAL: GEMMA JOHNSON  
EXECUTIVE PRINCIPAL: CHRIS KEEN

T +44 (0)115 913 1338  
E [enquiries@ellisguilfordschool.org.uk](mailto:enquiries@ellisguilfordschool.org.uk)  
[www.ellisguilfordschool.org.uk](http://www.ellisguilfordschool.org.uk)



**ELLIS  
GUILFORD  
SCHOOL**  
*Creative  
Education  
Trust*

4 July 2025

Dear Year 6 Parent/Carer

We hope that your child enjoyed their time with us here at Ellis Guilford School this week during our Transition days.

It was also great to meet so many parents/carers at the Transition Evening that took place on Tuesday 1<sup>st</sup> July 2025.

### **Uniform Sizing Event and Transition Information Opportunity**

To support with sizing of the school branded uniform, including blazers, there will be a Uniform Sizing Drop-in Event at school on Wednesday 9 July from 4pm and 6.30pm. You are able to attend at any point between these times.

This will be an opportunity to try on uniform and ensure the correct sizes, prior to parents/carers ordering uniform online from Just Schoolwear. Branded uniform must be ordered by 3 August, from Just Schoolwear, in time for delivery before the first day of term in September.

Refreshments will be provided.

There will also be the opportunity for any parent/carers that wasn't able to attend the Transition Evening, to collect all information relating to September. This will support a smooth transition for all children. Unfortunately, tutors will not be present at this meeting, although senior leaders and other key staff will be.

Should you have any questions at all regarding the transition process or arrangements, please do contact us on the following email address: [enquiries@ellisguilfordschool.org.uk](mailto:enquiries@ellisguilfordschool.org.uk)

There is also a dedicated transition page on our school website, where you can find lots of information relating to our school: <https://www.ellisguilfordschool.org.uk/transition>

I look forward to seeing you there.

Best wishes

Ms G Johnson  
Principal