

Wednesday 21st October 2026

Dear Parents and Carers,

Ellis Guilford School Election of Parent/ Carer Academy Council Members

Our Academy Council plays an important role in supporting and challenging the school to ensure that we continue to provide the highest possible standards of education and care for our children.

Council members work alongside the Principal and other school leaders to understand the school's priorities, celebrate its successes, and consider how we can continue to improve. The Academy Council is made up of local representatives who help to ensure that the school remains closely connected to its community.

The council discusses a range of matters including child voice, personal development, community engagement and stakeholder feedback. The council also plays an active role in monitoring outcomes, health and safety and other key priorities.

The Ellis Guilford School Academy Council currently has two vacancies for parent/carers representatives.

Our parent/carers council members are highly valued; we rely on them to provide a parent's perspective. You do not need to be an expert in any of the fields mentioned. Help, advice and training will all be made available.

Commitment

The Academy Council meet three times an academic year, typically from 4pm-5.30pm. In addition to this, we welcome any additional support for Academy Council Members but this is not expected and would be entirely at your discretion.

Process

If you are interested in becoming a Parent/Carer Representative on our Academy Council, please complete the attached MS Form [here](#) by **5pm on Friday 6th November 2026**.

The MS Form will ask you to write a brief statement, explaining why you would like to become a member of the Academy Council. You may wish to outline any knowledge, skills and/or experience that you could bring to the role.

We are committed to safeguarding our children and staff and all Academy Council members will be subject to a DBS check in line with Safer Recruitment practices.

We hope you will consider this opportunity to contribute to the continued success of Ellis Guilford School and look forward to receiving your nomination.

If you would like to discuss the role any further, please do not hesitate to contact me on principal@ellisguilfordschool.org.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'G Johnson'.

Miss G Johnson
Principal