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**ELLIS
GUILFORD
SCHOOL**
*Creative
Education
Trust*

8th June 2026

Dear Year 11 Parents/Carers,

Year 11 Final Exams and Leavers Arrangements

Firstly, I would like to thank you for your continued support with our Year 11 children over the past few weeks of examinations. Our children have risen to the challenge exceptionally well and we are tremendously proud of them.

It has been a great pleasure to work with your child over their time at Ellis Guilford School. They are an impressive group of young people, and I am immensely proud that they will become our next Ellis Guilford Alumni. I look forward to seeing and hearing how successful they become.

Year 11 are legally expected to remain on our school roll until Friday 26th June 2026.

We are however going to make alternative arrangements for Year 11 children, once the final whole cohort exam takes place on Monday 15th June.

This will include online learning on MS Teams, which will focus on consolidating their learning at EGS, in preparation for next steps.

Monday 15th June – All Year 11 children must be in school for their Physics exam. Once the physics exam has finished (approximately 10.25am, however the finish time will vary depending on access arrangements), children are able to make their way home. Remote Learning will be available from this point (please see 'Online Learning' below).

Monday 15th June – Children who have a Further Maths exam during the afternoon of Monday 15th June, will be expected to remain on site until this exam is completed at approximately 3pm. Children will then make their own way home as normal.

From Tuesday 16th June onwards, children will have access to remote learning via their MS Teams. They are not required to attend school, unless they have a Spanish exam, as below.

Tuesday 16th June – AQA Spanish Writing exam – children entered for this examination are required to attend school as normal. They will be able to leave site once this examination has concluded (approximately 10am, however the finish time will vary depending on access arrangements).

Online Learning:

Online Learning will be made available to all Year 11 children to complete from home, from the afternoon of Monday 15th June, with the exception of those who have a Spanish exam on Tuesday 16th June, until their legal leaving date of Friday 26th June. This can be accessed via their MS Teams in the Year 11 Remote Learning area and will support children with their next steps in education.

On Site Arrangements:

If you would like your child to continue to attend school full-time until Friday 26th June, we can make provision for this. We do require you to confirm this in advance. If you would like your child to continue to attend school full-time until Friday 26th June, from 8.35am-3.00pm, please complete the MS Form below before Friday 12th June 2026. Please note that full school uniform will be expected for these children, and usual EGSpectations will apply.

<https://forms.cloud.microsoft/e/Abd1iVhzxV>

Year 11 Leavers Assembly:

There will be a Year 11 leavers assembly on Wednesday 17th June. This will take place in school. Children should arrive from 9.15am, with the assembly beginning promptly at 9.30am. Once the assembly finishes, children will have an opportunity to sign shirts and say their farewells to each other, and then will be expected to leave site before 11am.

- Children are expected to wear full school uniform to this event.
- Any farewells to staff and children in other year groups will need to take place before Monday 15th June. There will not be an opportunity to do this on Wednesday 17th June due to teaching commitments of staff and other year groups being in normal lessons.
- It is extremely important that children conduct themselves positively in our community when leaving the school site.
- Children will be expected to make their way home in the usual way after the assembly.
- Please speak to your child about our usual EGSpectations of conduct.

Uniform Donations:

We'd be incredibly appreciative of any uniform donations to support our children and families in younger years. There will be a donations box in Main Reception throughout the remainder of the summer term, and also in the Main Hall during the leavers assembly.

Feedback:

I would also love to hear your feedback and reflections from your time as an Ellis Guilford School parent/carer. Please do send these in to me at principal@ellisguilfordschool.org.uk.

We are a family at Ellis Guilford School, and as such, our school door remains firmly open should our Year 11 children require any support as they take their next steps into the world. I encourage them to stay in touch.

May I take the opportunity to wish you and your family well, in all future endeavours.

Kindest regards,

A handwritten signature in black ink, appearing to read 'G Johnson', followed by a period.

Miss Johnson
Principal