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**ELLIS
GUILFORD
SCHOOL**
*Creative
Education
Trust*

30th May 2026

Dear Parent/Carer,

Return to School

We are looking forward to seeing all children back on Monday 1st June at 8.35am, following what I hope has been an enjoyable half term holiday, with some glorious weather!

Ahead of our return, may I draw your attention to the following:

Uniform

Full uniform is expected every day at school. Our children look incredibly smart. Thank you for your continued support in ensuring this happens.

During the summer term, as temperatures get hotter, we always make decisions on uniform as they are required. Until that point, blazers are expected to be worn in and around school. Children are always allowed to remove blazers during lesson time and hang them on the back of their chair.

Equipment

All children must bring a bag to school every day. Their bag must contain their EGS knowledge organiser, their pencil case and their EGS planner as a minimum. Children are also encouraged to bring a water bottle to school every day.

Attendance

You will be receiving a letter regarding attendance for the summer term, and reiterating the importance of every child attending every day. This term has crucial assessments for all children, and therefore attendance until the very last day is absolutely necessary and expected. We will have a range of rewards and initiatives in place here at school, so please do discuss with your child.

Punctuality

As I mentioned in my Principal's Vlog before half term, we have seen a significant improvement in punctuality over the last 6-week period. We must continue with this. All

children must be in school before 8.40am every single day. Good punctuality sets children up for a calm, confident start to the day and helps them make the most of every learning opportunity. When children arrive on time, they settle quickly and create good habits which will help prepare them for further education and employment in the future.

We are asking for your continued support in helping your child arrive punctually to school each day. Small daily habits make a big difference.

Helping your child to be on time:

1. Create a simple morning routine - Encourage your child to get up at a consistent time, lay out their uniform the night before, and pack their bag in advance. This reduces stress and avoids last-minute rushing.
2. Plan the journey with a few extra minutes - Leaving the house 5–10 minutes earlier helps avoid delays and ensures your child arrives calmly and ready to learn.
3. Use early arrival as a positive habit - Aim for your child to be on the school site a little before the bell so they can meet friends, organise their equipment, and start the day settled. Encourage them to access the Breakfast Club from 8:20am each morning.

Breakfast Club

A reminder that our breakfast club is completely free for all children and can be accessed from 8.15am.

This half-term is set to be an extremely EGSciting one! We are looking forward to Sports Day, Culture Day and our EGSperience days to Drayton Manor or Alton Towers for those children who have purchased tickets with their Guilford Gold.

Let's make it a half-term to remember!

Best wishes,



Miss Johnson
Principal