

BAR LANE  
OLD BASFORD  
NOTTINGHAM  
NG6 0HT

PRINCIPAL: GEMMA JOHNSON  
T +44 (0)115 913 1338  
E [enquiries@ellisguilfordschool.org.uk](mailto:enquiries@ellisguilfordschool.org.uk)  
[www.ellisguilfordschool.org.uk](http://www.ellisguilfordschool.org.uk)



9 January 2026

Dear Parents and Carers,

I would like to share with you an outline on how decisions are made during poor weather conditions, to keep you informed. As with all winter weather, we often must make difficult decisions about our school provision and whether we can open the school site or not.

We know that adverse weather can create additional challenges for our children, families and staff. However, where possible, our priority is always to remain open so that children can continue to access their education and the wider support that school offers.

We are always very mindful that last-minute changes to school provision can cause some distress for families and we try to avoid this wherever possible.

Yesterday and today, there was significant media coverage about the forecast snow and related conditions which differed between regions. Our staff and children travel from a number of different localities, all of which had forecast slightly differently, with very little certainty over predictions.

We make decisions about opening with great care. We carry out risk assessments of the school site and consider staffing levels, transport conditions and other guidance available. We aim to make this decision before 7am in the morning, using the information we have available at the time, to ensure that our staff and families have the certainty required.

As a school, our approach is very clear. **We will always be open unless we have no other option.** We do recognise however, that individual circumstances vary and we ask that you inform us if such conditions hinder any required journey.

Thank you for your understanding, flexibility and support. By working together, we can ensure that our children receive the very best deal, even when the weather is challenging.

Kindest regards,



Miss G Johnson  
Principal