



11<sup>th</sup> December 2025

Dear Parents and Carers,

### **Arrangements for the Final Week of School**

As we approach the Christmas break, I wanted to write to you to confirm the arrangements for the final week of term. The following letter includes all details for your information, including altered timings for the last day of term.

### **Monday 15<sup>th</sup> December – Friday 19<sup>th</sup> December – EGScellence EGStravaganza**

We are looking forward to our 2<sup>nd</sup> EGScellence EGStravaganza here in school where we celebrate children for their achievements this term.

Included in the celebrations will be:

- Sweet Treats for arriving on time every day (before 8.40am)
- VIP Party with the Principal for children with 100% attendance, no behaviour logs and 100% completed homework this term!
- Spin The Wheel for children who have completed the highest number of EGScellence Cards and EGScellence pages in their planner
- EGScellence Assemblies which will recognise a huge number of children who continue to display EGScellence in all its forms
- Festive Hot Chocolate for children who display EGScellence (100% attendance and no behaviour logs) in this one week!

### **Thursday 18<sup>th</sup> December – Christmas Dinner Day and Christmas Jumper Day**

In recognition of the EGScellent effort of our whole school community this year, all children will receive a Christmas Dinner free of charge.

In the spirit of our Family Lunch process here at Ellis Guilford School, all children will enjoy Christmas Dinner together in the canteen with lots of festive additions!

An order form will be sent out to all children this week, where they will be able to indicate any dietary requirements.

To ensure we can serve all of our children on one day, there will be no breaktime food service on this day. If children require a breaktime snack, we ask them to bring something with them for this purpose.

Breakfast from 8.15am-8.30am will be served as normal for all children.

We're really looking forward to celebrating our children and their brilliance on this occasion!

### **Friday 19<sup>th</sup> December – Last Day of Term**

School will finish at 12.30pm on the last day of term. Please make arrangements for your child to leave school at this earlier time.

Learning is our top priority here at Ellis Guilford School, and lessons continue as normal right until the last day of term. We are also busy preparing children for their exams in January.

### **Return to School**

School is closed on Monday 5<sup>th</sup> January 2026 for INSET to all children. We look forward to welcoming everyone back on Tuesday 6<sup>th</sup> January 2026 at 8.40am.

I look forward to sharing an update on our EGScellence EGStravaganza in next week's Ellis Echo, but may I take this opportunity to wish you and your family, a wonderful Christmas break and all the very best for a successful 2026.

Kindest regards,



Gemma Johnson  
Principal