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**ELLIS  
GUILFORD  
SCHOOL**  
*Creative  
Education  
Trust*

Tuesday 25<sup>th</sup> February 2025

Dear Parent/Carer,

The Ellis Guilford Prom is an event that many children look forward to. Our 2025 Prom will be a night filled with fun, amazing food, great music; a night that will last long in the memories of our children.

The prom for our Year 11 children will take place on Friday, 4<sup>th</sup> July 2025. More information will follow once the final details are confirmed.

It is important to note that an invite to Prom is a reward for hard work and engagement during year 11, and as such, **attendance is invitation only**.

It is assumed, that all Year 11 children will be invited to Prom, but they must meet the following expectations/criteria:

1. A school attendance of 98% from Tuesday, 25<sup>th</sup> February 2025 until their final exam. (This is the equivalent of no more than 1 day off from now until the final exam).
2. Be on-time to school every day, by 8.40am.
3. Receive no suspensions (INTEX or External).
4. Behave well in and around the school, following all instructions from staff.
5. Attend all exams they have been entered for in the summer, and their upcoming PPEs.
6. Attend all identified intervention and revision sessions.

These expectations are the very basic behaviours we would expect from all Year 11 children in the run-up to, and during, their GCSE exams. This will provide them with the very best chance of success.

Children that receive any suspensions or display disruptive behaviour, will result in them not being permitted to attend the prom.

The cost of the prom is £40 per ticket. This has been pre-set by the venue.

Children will be able to earn Guilford Gold towards the cost of the ticket. They will be able to earn Guilford Gold by attending every day, and also attending intervention and revision.

It is important to note that Guilford Gold is an in-school rewards initiative and has no monetary value. Although the school will cover the cost of the prom ticket, or any amount up to, that a child has 'earned' via Guilford Gold, there is no



alternative should the child not be permitted to attend due to failure to meet the above expectations.

Please note that attendance and behaviour figures will be taken from Tuesday, 25<sup>th</sup> February through to each child's final exam in accordance with their Exam Timetable.

Genuine absence through illness/injury that is supported by a medical note from a doctor, will be authorised and therefore, will not impact their Prom performance criteria.

All the above information has been shared with the children during tutor time this week.

Yours sincerely,

Ms Gemma Johnson  
Principal